



Australian
Callers
Federation

SECRETARY

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MINUTES BOOKLET

from the meetings held at the

*51st Australian National
Square Dance Convention*

WODONGA

JUNE 2010

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National Callers Meeting
Second Board Meeting***

**MINUTES OF THE FIRST BOARD MEETING
OF THE AUSTRALIAN CALLERS FEDERATION
HELD AT THE
51st AUSTRALIAN NATIONAL SQUARE DANCE CONVENTION
WODONGA TENNIS CENTRE, WODONGA,
FRIDAY 11TH JUNE 2010**

1. **WELCOME AND OPENING REMARKS:**

Meeting opened 9.05 a.m. by Chairman Jeff Van SamBeeck who welcomed all in attendance.

2. **ATTENDANCE AND APOLOGIES:**

Attendance as per Attendance Sheet: Nev McLachlan, Les Heaton, Jeff Seidel, Gary Petersen, Graham Elliott, Margaret Betts, Diane Ashton, Andy Lown, Ted Thomas, Alan Evans, Kevin Kelly, Paul Long, Allen Kerr, Mike Davey, Jeff Van SamBeeck, Rod Dinte, Jeff Garbutt, Howard Cockburn.

Apologies were received from: Steve Turner.

3. **MINUTES OF PREVIOUS MEETING AND BUSINESS THEREFROM:**

These Minutes were distributed following the National in 2009 and Callers were requested to read and bring these to this meeting. A motion was called for the Minutes to be taken as read. Moved Les Heaton, Seconded Ted Thomas. Carried.

BUSINESS ARISING:

Last year Jeff Seidel had moved a motion to remove Peter Humphries from web site but that had not happened. He enquired as to why.

Allen Kerr gave clarification in that Peter had since fulfilled all obligations & accordingly his details had remained unchanged on the web site. Allen clarified that his understanding of his job is to update the database when correct paperwork is received. Peter's details were removed for a short time, but they were put back when the paperwork was completed.

Jeff Van SamBeeck suggested that because the matter was brought to the board meeting in the first case, it should have come back to the board.

4. **CORRESPONDENCE AND BUSINESS THEREFROM:**

Out: formal letters:

1. To the board re new designations on the website.

In: various emails re board business plus Ted Thomas's resignation, a letter from Graeme Whiteley penning his thoughts as a founding member of the ACF regarding this Nationals calling program. Moved Allen Kerr, Seconded Margaret Betts, "That the Inward Correspondence be accepted and the Outward be endorsed". CARRIED

5. **TREASURER'S REPORT & BUSINESS THEREFROM:**

Read and moved for acceptance by Howard Cockburn, seconded Rod Dinte. Carried

6. **CHAIRMAN'S REPORT & BUSINESS THEREFROM:**

Presented by Jeff Van SamBeeck, seconded by Nev McLachlan. Carried

7. **CALLERLINK EDITOR'S REPORT & BUSINESS THEREFROM:**

Accepted and to be read at General Meeting.

8. **STATE REPORTS:**

Accepted and to be read at General Meeting.

9. **ELECTION OF BOARD MEMBERS:**

Nominations to be called at the General meeting for two Independent Board members. All other vacancies have been filled by state allocated nominations.

10. **SPECIAL BUSINESS:**

- a. **REGISTRAR/DATABASE:** Allen Kerr addressed the issue of Peer Assessments and tabled a report giving an overview of the database. He noted that nothing on the Assessment Form shows a caller's experience and gave the example of a Queensland caller being voted the same assessment as Steve Turner when this caller hadn't called at any nationals. Allen suggested we change two sheets in the overall review.
Moved Allen Kerr, seconded Kevin Kelly that "The new assessment aid and conversion information sheet as presented in draft form be adopted as part of the assessment process. The reassessment period will commence in August (distribution of renewal forms) and be completed by 1st of November. If the minimum 3 assessments are not returned, the webmaster will contact the state coordinator for further action." **CARRIED**
- b. **CALLERLINK.** Paul took the job on just to help Jeff for one year. Motion "that the number of issues be reduced to 4 per year because of the lack of information in state reports". Moved Paul Long, Seconded Ted Thomas. **Carried**
- c. **PUBLIC RELATIONS.** Gary Peterson presented his report.
- d. **CALLERLAB LIAISON.** Graham Elliott presented his report.
- e. **PROGRAMME ADVISORY PANEL .** Howard presented his report. Further discussion is needed regarding the PAP's recommendations and suggestions.
Discussions re: control of program by PAP/ACF (At present it is an advisory board)
Recommendation from G Elliott to cover this topic at the end of the meeting if time allows.
Moved Howard Cockburn, Seconded Graham Elliott that "The PAP representative from the home state to be considered to be the chair person of the PAP for that year."
Moved Allen Kerr, Seconded Rod Dinte that "The PAP report, analysis and recommendations be sent to the Program Manager, Convenor of that national convention and the Chairman of the board."
- f. **CALLERS GET-TOGETHER –** Howard Cockburn informed that 75 people had registered to attend. Of those, no up & coming callers registered. Howard suggested maybe ask a couple of callers whose rating is still being questioned if they would like to be assessed.
- g. **2011 CALLERS GET-TOGETHER –** Mike Davey confirmed that the function has been programmed for 9am to 12pm on Monday.
- h. **2011 PROGRAM -** Mike Davey gave an overview of the intended Program for Darwin next year.

11. **OTHER ITEMS FROM THE ACF BOARD**

- (i). **MEMBERS HANDBOOK -** will be sent out on CD and discussed on-line.
Awards section has been updated and a special section for Gold Microphone Awards has been added. There is now a section for when Awards were given and when they should have been presented.
- (ii). **CALLER ASSESSMENTS –** The following people have requested a re- assessed over the course of the weekend: Andrea Braun, Graham Jameson, Matthew Mills, Ralph Weise, Bevan Titmarsh.
- (iii). **FUTURE CALLER CONFERENCES -** Howard gave a report on the costing of two venues for a callers' seminar in Tasmania 2012: The Old Woolstore versus the Grand Chancellor - based on 50 delegates.
- (iv). **RECRUITING NEW CALLERS –** It was agreed by general consensus that recruiting seminars be continued at future national conventions whenever possible.

The following agenda items were deferred to later meetings:

COMPLIANCE WITH PROGRAMMING GUIDELINES.

HISTORIAN.

EDUCATION OFFICER.

TEMPLATES FOR FUTURE PROGRAMMERS.

FUTURE SEMINAR TOPICS.

Meeting closed 12 noon for resumption following the General Meeting

**MINUTES OF THE NATIONAL CALLERS MEETING
(INCORPORATING THE ANNUAL GENERAL MEETING
OF THE AUSTRALIAN CALLERS FEDERATION)**

HELD AT THE

**51st AUSTRALIAN NATIONAL SQUARE DANCE CONVENTION
WODONGA TENNIS CENTRE, WODONGA,
FRIDAY 11TH JUNE 2010**

1. WELCOME AND CHAIRPERSON'S COMMENTS:

Meeting opened at 1.00 p.m. Chairman Jeff Van SamBeeck welcomed all callers.

2. ATTENDANCE AND APOLOGIES:

PRESENT AS PER ATTENDANCE SHEET WERE:-

Nev McLachlan (QLD), Les Heaton (NSW), Jeff Seidel (SA), Gary Petersen(QLD), Graham Elliott (SA), Margaret Betts (NSW), Diane Ashton (TAS), Andy Lown (NSW), Ted Thomas (NSW), Alan Evans (QLD), Kevin Kelly (WA), Paul Long (WA), Allen Kerr (ACT), Mike Davey (VIC), Jeff Van SamBeeck (WA), Rod Dinte (QLD), Jeff Garbutt (WA), Howard Cockburn (VIC), Darren Taylor (VIC), John Weatherburn (TAS), Tony Hooper (VIC), Lorraine Long (NSW), Gary Carpenter (NSW), Wilma Flannery (NSW), Bevan Titmarsh (QLD), Bruce Burton (NSW), David Smythe (QLD), Richard Muir (WA), Chris & Alan Hall (SA), Jan Johnson (NSW), Tony Alessi (NSW), Janice Alexander (VIC), Neil Wynn (VIC), Andrea Braun (SA), Ron Burrett (NSW), Peter Humphries (VIC)

APOLOGIES WERE RECEIVED FROM:-

Steve Turner (WA), George Kent (NSW), Brian Hotchkies (NSW), Tedda Brooks (NSW), Jim Buckingham (WA), Paul Ashton (TAS), Glenn MacLaren (TAS)

3. MINUTES OF PREVIOUS MEETING AND BUSINESS THEREFROM:

The Minutes of the 2009 Meeting were published in Callerlink. Moved Les Heaton, Seconded Kevin Kelly "That the Minutes be taken as read and accepted as a true and correct record". Carried.

BUSINESS THERE FROM: Nil

4. CORRESPONDENCE REPORT AND BUSINESS THEREFROM:

Board business and letter from Ted Thomas resigning from his position on the Board.

Moved Alan Evans, Seconded Jeff Garbutt that "inward correspondence be accepted and outward endorsed". Carried.

BUSINESS THERE FROM: Nil

5. TREASURER'S REPORT AND BUSINESS THEREFROM:

Howard Cockburn presented the Treasurer's Report. Moved for acceptance by Howard Cockburn, seconded Ted Thomas. Carried.

6. CHAIRMAN'S REPORT:

Presented by Jeff Van SamBeeck.

7. CALLERLINK EDITOR'S REPORT:

Paul Long and Jeff Garbutt both presented reports as dual editors.

8. STATE ASSOCIATION'S REPORTS: will be printed in Callerlink

| | | |
|-----|---|---------------|
| ACT | - | Allen Kerr |
| NSW | - | Andy Lown |
| QLD | - | Gary Petersen |
| SA | - | Jeff Seidel |
| TAS | - | Diane Ashton |
| VIC | - | Mike Davey |
| WA | - | Kevin Kelly |

Moved Tony Hooper, seconded Andy Lown "That State reports, Chairman's report and Callerlink Editors' reports be accepted" Carried.

9. ELECTION OF BOARD MEMBERS:

Diane Ashton , Alan Evans, Graham Elliott, Les Heaton, Steve Turner and Paul Long have stood down after serving their elected term and each person has been re-nominated by their respective States as per the by-laws. Ted Thomas has resigned his independent position.

Paul Long was nominated by Howard Cockburn to fill the vacant 1 year independent position vacated by Ted Thomas, seconded by Mike Davey. Carried.

Richard Muir was nominated by Paul Long for the 3 year independent position. Richard declined.

Jeff Garbutt volunteered for the 3 year independent position, seconded by Howard Cockburn. Carried.

10. SPECIAL BUSINESS: REPORTS:

- a. REGISTRAR/DATABASE: Allen Kerr summarised the board deliberations, discussions and decisions.
- b. PUBLIC RELATIONS: Report presented by Gary Petersen as published.
- c. CALLERLAB LIAISON: Report presented by Graham Elliott as published.
- d. PAP REPORT: Presented by Howard Cockburn as published.
- e. 2010 CALLER GET TOGETHER: Report presented by Howard Cockburn with requests for callers requiring re/assessments.
- f. 2011 CALLER GET TOGETHER: Jeff Van SamBeeck stated that this is definitely being programmed into the Darwin event.
- g. 2011 PROGRAM: outline presented by Mike Davey.
- h. 2012 CALLERS SEMINAR: Howard Cockburn presented a report on venues, Old Woolstore versus the Grand Chancellor. From a show of hands it was decided to definitely pursue the organisation of this event, possibly with greater ACF subsidy.

11. GENERAL BUSINESS:

- a. Discussion re TAWS as a viable means of promoting square dancing.
- b. Discussion re the tabled teaching CD from Darren Taylor.

12. MEETING CLOSED:

Meeting closed at 2.50 pm by Jeff Van Sambeeck who thanked all in attendance.

Following the meeting an Education topic prepared by STEVE TURNER was presented by Nev McLachlan who read out 20 questions that Steve had formulated.

**MINUTES OF THE SECOND BOARD MEETING
OF THE
AUSTRALIAN CALLERS FEDERATION
HELD AT THE
51st AUSTRALIAN NATIONAL SQUARE DANCE CONVENTION
WODONGA TENNIS CENTRE, WODONGA,
FRIDAY 11TH JUNE 2010**

1. MEETING OPENED :

The meeting reconvened at 3.10 pm with a welcome by Jeff Van SamBeeck to new member Jeff Garbutt.

2. ATTENDANCE & APOLOGIES:

As per first meeting

3. ELECTION OF OFFICE BEARERS:

- (a) CHAIRMAN: Steve Turner nominated by Nev McLachlan seconded Les Heaton.
- (b) VICE CHAIRMAN: Paul Long nominated by Nev McLachlan seconded Gary Petersen.
- (c) SECRETARY: Nev McLachlan nominated by Diane Ashton seconded Allen Kerr.
- (d) TREASURER: Howard Cockburn nominated by Diane Ashton seconded Margaret Betts.
- (e) REGISTRAR: Allen Kerr nominated by Margaret Betts seconded Les Heaton.
- (f) PUBLIC RELATIONS: Gary Petersen nominated by Howard Cockburn seconded Margaret Betts.
- (g) CALLERLAB LIAISON: Graham Elliott nominated by Kevin Kelly seconded Mike Davey.
- (h) PROGRAM ADVISORY PANEL: Howard Cockburn and Graham Elliott remain. Gary Petersen appointed as third person.
- (i) HISTORIAN: Jeff Garbutt nominated by Jeff Garbutt seconded by Kevin Kelly who volunteered his assistance.
- (j) MINUTES SECRETARY: Diane Ashton nominated by Howard Cockburn seconded by Jeff Garbutt

As there were no further nominations for any positions all were declared.

(k) STATE COORDINATORS:

| | | |
|-------------------|---|----------------|
| Queensland | - | Gary Petersen |
| New South Wales | - | Margaret Betts |
| ACT | - | Allen Kerr |
| Victoria | - | Mike Davey |
| South Australia | - | Jeff Seidel |
| Western Australia | - | Kevin Kelly |
| Tasmania | - | Diane Ashton |

4. GENERAL BUSINESS:

1. EDUCATION OFFICER

There was discussion as to the appointment of a board member to a new position of Education Officer. The person nominated would be responsible for the co-ordination of activities and/or guidelines for caller training & assist in urging training programs to be held in each state.

“Steve Turner to establish a framework for a possible future role of education co-ordinator and report to the board” moved by Paul Long, seconded by Mike Davey.

2. COMPLIANCE WITH PROGRAMMING GUIDELINES

Graham Elliott facilitated a discussion to establish the pro’s and con’s for mandatory signing off of the program by the PAP/ACF. After much discussion and consideration of all points all board members present agreed that the PAP should remain as an advisory body.

5. Meeting closed 4.50 p.m.